Program Manager

It's an exciting time at NuSpace as we continue to grow. We are a key supplier to the space industry, providing engineered solutions for satellites, launch vehicles, spacecraft and other applications. Our customers include established giants and up-and-coming companies. Together, we are expanding the boundaries of the field.

We are looking for people that want to help build and deliver high-quality products in this increasingly fast-paced market. We are a small company with a solid track record and a growing pipeline of business. We want people who can jump in, get things done, and grow with us.

The **Program Manager** is responsible for multiple programs, in development and production phases. This critical role is part of the management team in a dynamic engineering and manufacturing environment.

Responsibilities:

- Utilize strong communication and organization skills to effectively communicate program schedule/developments with the customer; will be responsible for tracking, reporting, and managing the overall program schedule as well as activities in the customers statement of work.
- Manage multiple programs and successfully drive critical path items to completion.
- Work with internal teams to ensure they are aligned to the schedules.
- Communicate actions needed to support the schedules. Identify blockers and suggest solutions.
- Work with engineering, operations and management to plan timing of new product introductions.

Characteristics:

- Hands-on and eager to make plans become reality.
- Able to work with all departments of the company to ensure program daily tasks are completed.
- Highly functional in a dynamic, challenging environment.
- Collaborative and curious in nature with good interpersonal and communication skills.
- Available to support multiple shifts and work extended hours as needed.

Qualifications:

- Bachelor's degree (B.A./B.S.) from four-year college or university and 5+ years related experience, or equivalent combination of education and experience.
- Strong working knowledge of Microsoft Project.
- Proficient with MS Office or Google Workspace applications.
- U.S. Person, as defined by ITAR/EAR regulations.

Preferred Skills and Experience:

- Degree in engineering or related fields, and experience with technical products.
- 5+ years of practical experience in manufacturing, especially in a high-mix environment.
- Skilled with spreadsheets, databases, SQL queries and/or project management software.
- Knowledge of aerospace industry.